

## **REGISTRATION CHECKLIST**

Please complete all of the following:

1. Fill out one Registration Form per student. \_\_\_\_\_
- 2 Read and sign Registration and Lesson Contract. \_\_\_\_\_
3. Keep the "copy" of Registration and Lesson Contract for your records. \_\_\_\_\_
4. Pick up tentative CSA 2010/11 Calendar. \_\_\_\_\_
5. Complete one Invoice per student. \_\_\_\_\_
6. Fill out Surveys and Volunteer Opportunity Form. \_\_\_\_\_
7. Turn in surveys, Volunteer Opportunity Form, Registration Form(s), signed Contract(s), and Invoice(s) with \$20 down payment. \_\_\_\_\_

**Award Applicants:**

1. Pick up and fill out award application form(s) \_\_\_\_\_
2. Pick up teacher recommendation form(s) and give to your CSA teacher (if applicable) to fill out. \_\_\_\_\_
3. Put completed application form(s) and proof of income in envelope provided and seal. \_\_\_\_\_
4. Leave envelopes at the award table or mail to CSA, Attn: Award Committee, PO Box 835, Cadillac 49601 by 6/1/10. \_\_\_\_\_

If you have any questions, please feel free to ask any of the volunteer parents present tonight.....thank you!!